

District Business & Advisory Services

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Cathy McKim, Manager-DBAS: 408-453-6588

Apportionment Notice: 13-300

Date: July 5, 2012

To: Apportionment Listserv

From: Cathy McKim

Re: Apportionment Notices - New Communication Format- New LISTSERV!

This purpose of this e-mail is to introduce the new format for communicating information when the California Department of Education (CDE) sends apportionments to the State Controller's Office for payment.ⁱ

If you are receiving this notice you are currently included in the pre-populated apportionment listserv; however, if you wish to discontinue receiving them, please choose [Unsubscribe](#) at the bottom of the e-mail communication.

Please distribute this memo within your District as deemed appropriate

ⁱ Notice of this new format was also communicated in Informational Bulletin 13-005, distributed July 5, 2012:

"Our Web Portal and Informational Bulletins have celebrated their one year anniversary and we are extremely happy with the feedback we have received during this past year.

Based on your comments, it has become apparent that it was not necessary for all individuals included in the Informational Bulletin listserv to receive apportionment information. To this end, we are pleased to introduce a new Notice of Apportionment format, which is a separate distribution listserv from the Informational Bulletins that are distributed. We have developed this new listserv to communicate information regarding apportionments *only* and have pre-populated the subscribers with the District Fiscal Directors e-mail addresses. These communications will begin to be distributed when we receive our first apportionment notification from the CDE."